

**APPLICATION FOR EXCHANGE OF LICENSE
FOR DISTRIBUTOR OR
IMPORTING DISTRIBUTOR OF
MALT BEVERAGES**

(SEE INSTRUCTIONS ON REVERSE)

The undersigned hereby applies for the exchange of the current DISTRIBUTOR for an IMPORTING DISTRIBUTOR License,
or of the current IMPORTING DISTRIBUTOR for a DISTRIBUTOR License, for the term expiring _____.

1. NAME OF APPLICANT	LID NO.	LICENSE
2. TRADE NAME (IF ANY)	PHONE NO. ()	
3. ADDRESS OF PREMISES	(STREET, RURAL ROUTE, P.O. BOX NO.)	(POST OFFICE) (STATE) (ZIP)

4. The following is a list of all places to be used in the operation of the business: If only a portion of the premises is to be covered by license, give details under "Location." (Attach separate sheet, if necessary.)

LOCATION	PURPOSE FOR WHICH PREMISES WILL BE USED	NAME AND ADDRESS OF OWNER OF PREMISES	DEED BOOK		LEASE EXPIRATION DATE
			VOL. NO.	PAGE NO.	

5. There have been no changes in the organization and operation of this business since the issuance of the current license, except as follows: (If any exceptions, describe fully) _____

6. DOES THE PREMISE FOR THE EXCHANGE OF LICENSE:	YES	NO
A. Contain an office, for the purpose of keeping records, separate and apart from the remainder of the premises?		
B. Contain adequate toilet facilities for employees?		
C. Have an entrance on a public thoroughfare?		
D. Contain an area of 1,000 square feet (under one roof) for a Distributor? OR Contain an area of 2,500 square feet (under one roof) for an Importing Distributor?		

DO NOT WRITE BELOW THIS LINE

RESOLUTION (CORPORATIONS ONLY)

At a regular or special meeting held on _____, 20____ by the applicant corporation, it was resolved that said application be filed with the Pennsylvania Liquor Control Board, and that _____ and/or _____ is/are hereby authorized to execute said application, and any other papers required by the Board.

(NAME OF OFFICER/TITLE)

(NAME OF OFFICER/TITLE)

I swear or affirm, subject to the penalties provided by 18 Pa. C.S. §4904 and 47 P.S. §4-436(j), that the foregoing answers and statements provided herein are true and complete to the best of my knowledge and belief.

SIGNATURE	TITLE	NAME OF ATTORNEY REPRESENTING YOU IN THIS MATTER, IF ANY
HOME ADDRESS	PHONE ()	ADDRESS
SIGNATURE	TITLE	
HOME ADDRESS	PHONE ()	PHONE ()
PREMISES PHONE NO. ()		DATE SIGNED

INSTRUCTIONS

This form is to be submitted as part of the application packet to apply for the exchange of a Distributor License for an Importing Distributor License, or vice versa. All questions must be answered. All attached separate sheets must include the applicant's name, the address of the establishment and the license number. Fees to be submitted with this application include:

- a. \$30.00 filing fee
- b. License fee of EITHER \$750.00 for an exchange to an Importing Distributor if the exchange will be effective before the first half of the license term has expired, OR \$375.00 if the exchange will be effective after the first half of the license term has expired. NO fee is required for the exchange to a Distributor. A refund of any portion of the fee will be made after approval.

Make remittances payable to "PLCB" or "Commonwealth of Pennsylvania."

INFORMATION

IF THE EXCHANGE IS TO BE EFFECTIVE WITH RENEWAL OF THE LICENSE, THE ENTIRE RENEWAL APPLICATION PACKET MUST BE FILED IN ADDITION TO THIS APPLICATION AND A \$30.00 FILING FEE.

IF VEHICLES ARE USED TO TRANSPORT MALT OR BREWED BEVERAGES, YOU ARE REQUIRED TO:

1. Display on each side of each vehicle used to transport malt or brewed beverages, the license number (preceded by PLCB), the licensee name and address including the street name and number as shown on the license in letters no smaller than 4 inches in height.
2. Own or lease the vehicle used. The vehicle owner may not have any proprietary interest in any business licensed by the board.

IF YOU REQUIRE ASSISTANCE IN COMPLETION OF THE APPLICATION PACKET, CALL THE LICENSING INFORMATION CENTER AT (717) 783-8250, OPTION #7.

SEND THE APPLICATION PACKET TO: PENNSYLVANIA LIQUOR CONTROL BOARD, BUREAU OF LICENSING, P.O. BOX 8940, HARRISBURG, PA 17105-8940.